

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, May 9, 2011 at 5:30 PM
3320 CR 111 (Westinghouse Road)
Georgetown, TX 78626**

Board Members in Attendance:	Andrew Cottrill, President Travis Graves, Vice-President Lesley Anne Rousey, Secretary Herman Matthews, Member
Board Members Absent:	Liz Mealy, Member
Administrative Attendees:	Richard N. Rickey, Superintendent/CEO Rollie Ford, Asst. Superintendent/Dir. Of School Operations Margina Escobar, Business Office Manager Steve Werlein, Head of School

I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests

The meeting was called to order at 5:35 p.m., by President Andrew Cottrill by announcing the presence of a quorum, that the meeting had been duly called and notice of the meeting has been posted for time and in the manner required by law.

II. Hearing of Citizens Who Desire to Come Before the Board

No citizens asked to speak before the Board.

III. Recognitions/Presentations

Steve Werlein, Head of School gave overview of Gateway College Preparatory School.

IV. **Action** on February 7, 2011 Board Meeting Minutes

Lesley Rousey made a motion to approve the minutes of the February 7, 2011 meeting. The motion was seconded by Andrew Cottrill and approved unanimously.

V. Financial Reports by the Business Manager, Margina Escobar

A. **Action** on OCS YTD Ending March 31, 2011 Financial Report

B. **Action** on OCS 2010-11 Budget Amendments

Business Office Manager, Margina Escobar presented the Orenda Charter Schools' Financial Report as of March 31, 2011 and the 2010-2011 Budget Amendments. Travis Graves made a motion to approve the report and amendment as presented. The motion was seconded by Herman Matthews and approved unanimously.

C. **Action** on Financial Policies & Procedures

Business Office Manager, Margina Escobar presented the Financial Policies & Procedures revised March 31, 2011. Herman Matthews made a motion to approve the financial policies & procedures implemented or revised as of 3/31/11 as presented. Travis Graves seconded, the motion was approved unanimously by the Board.

VI. Academic and Instruction Reports by Asst. Superintendent/Dir. School Operations, Rollie Ford

A. **Action** on SY 2011 – 12 Calendar

Rollie Ford recommended the Board approve the presented 2011 – 12 School Year Calendar. Travis Graves made a motion to approve the calendar as presented. The motion was seconded by Lesley Rousey and approved unanimously by the Board.

B. **Action** on Operations Policies & Procedures

Rollie Ford presented Operations Policies & Procedures. Action postponed until next meeting on August 15, 2011.

C. **Action** on Bad Weather Day Waiver

Rollie Ford presented Waiver for Bad Weather Days on February 2nd at residential campus and February 4th for Gateway College Prep School and Gateway Tech High School. Herman Matthews made a motion to approve the waiver as written. Andrew Cottrill seconded the motion and Board unanimously approved.

VII. Old Business

A. **Discussion and Possible Action** on Gateway College Prep School Building & Property

Richard N. Rickey updated board on current status of Gateway College Prep School Building and property information.

B. **Discussion and Possible Action** on Qualified School Construction Bond Program

Mr. Rickey presented an update on the Qualified School Construction Bond Program

VIII. Superintendent's Report

A. Update on Charter Amendment Request

Richard N. Rickey updated board on decision of Charter Amendment Request

B. Update on school campuses

Mr. Rickey updated the board on status of school campuses.

C. Update on Gator Annual Giving Campaign

Mr. Rickey updated the board on Gator Annual Giving Campaign.

IX. New Business

A. Annual Board Training

Board training and assignments were provided. Content was on the State of Texas Assessments of Academic Readiness (STAAR).

X. Adjournment

The meeting was adjourned at 6:55 p.m. The next meeting was scheduled for August 15, 2011 at 5:30 p.m.

Board Secretary