

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, November 7, 2016 at 5:30 PM
Wild Fire Restaurant
812 South Austin Avenue
Georgetown, TX 78628**

Board Members in Attendance: Andrew Cottrill, President
Travis Graves, Vice President
Herman Matthews, Member
Elizabeth Mealy, Member
Mick Swope, Member

Administrative Attendees: Richard Rickey, Chief Executive Officer
Carla Silber, Chief Operating Officer
Margina Escobar, Director of Financial Services
Tommy Turner, Director of Community Relations
Teresa Moreno, Director of Human Resource
Ashley Kjos, Director of Development
Kelly Miller, Executive Assistant

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests
Mr. Cottrill called to order the meeting at 5:30pm. Richard Rickey introduced the new Director of Development, Ashley Kjos.
- II. **Action** on August 8, 2016 Board Meeting Minutes (Tab # 1)
Elizabeth Mealy motioned to accept the August 8, 2016 board minutes. The motion was seconded by Herman Matthews and passed unanimously.
- III. Financial Reports (Tab # 2)
 - A. **Action** on OCS YTD Ending August 31, 2016 Financial Report
 - B. **Action** on OCS Cash & Investment Summary Report for YTD ending August 31, 2016
 - C. Report on F.I.R.S.T. Rating
 - D. Donations & Fund Raising Report for YTD ending September 30, 2016Travis Graves motioned to accept the OCS YTD Ending Financial Report and Cash & Investment Summary. The motion was seconded by Andrew Cottrill and passed unanimously. Margina Escobar reported on the F.I.R.S.T. Rating. Tommy Turner and Ashley Kjos reported on donations and fundraising.

IV. Academic and Instruction Reports (Tab # 3)

- A. **Action** on District and Campus Improvement Plans
- B. Report on District and Campus Accountability

Elizabeth Mealy motioned to accept the District and Campus Improvement Plans. The motion was seconded by Herman Matthews and passed unanimously. Carla Silber reported on District and Campus Accountability.

V. Old Business (Tab # 4)

- A. Update on Kingsland School and Nolan Creek School
- B. Update on Gateway Prep Phase 3 Construction

Mr. Rickey gave updates on Kingsland School, Nolan Creek School and Phase 3 Construction at GCPS.

VI. New Business (Tab # 4)

- A. Report on possible new residential facility campus
- B. Report on human resource study at Gateway Prep. campus

Mr. Rickey reported on a possible new residential facility campus and the human resource study being conducted at the Gateway Prep. Campus

The meeting adjourned at 6:45 PM.

Board Secretary