

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, August 15, 2011 at 5:30 PM
2951 Williams Drive
Georgetown, TX 78628**

Board Members in Attendance: Andrew Cottrill, President
Travis Graves, Vice-President
Lesley Anne Rousey, Secretary
Liz Mealy, Member

Board Members Absent: Herman Matthews, Member
Administrative Attendees: Richard N. Rickey, Superintendent/CEO
Margina Escobar, Business Office Manager
Tommy Turner, Director of Community Relations/Development
Kimberly Martin, Executive Assistant

I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests

The meeting was called to order at 5:45 p.m., by President Andrew Cottrill by announcing the presence of a quorum, that the meeting had been duly called and notice of the meeting has been posted for time and in the manner required by law.

II. Hearing of Citizens Who Desire to Come Before the Board

No citizens asked to speak before the Board.

III. Recognitions/Presentations

Tommy Turner, Director Community Relations/Development, gave an overview of the upcoming "Build a Dream" program.

IV. **Action** on May 9, 2011 Board Meeting Minutes

Travis Graves made a motion to approve the minutes of the May 9, 2011 meeting. The motion was seconded by Andrew Cottrill and approved unanimously.

V. Financial Reports by the Business Manager, Margina Escobar

- A. **Action** on OCS YTD Ending June 30, 2011 Financial Report
- B. **Action** on OCS 2010-11 Budget Amendments
- C. **Action** on OCS SY 2011-12 Budget

Business Office Manager, Margina Escobar presented the Orenda Charter Schools' Financial Report as of June 30, 2011, the Orenda Charter Schools' 2010-2011 Budget Amendments and the Orenda Charter Schools' 2011-12 Budget. Lesley Rousey made a

motion to approve the Financial Report, 2010-11 Budget Amendments and the OCS SY 2011-12 Budget as presented. The motion was seconded by Travis Graves and approved unanimously.

D. **Action** on Memorandum of Understanding

Business Office Manager, Margina Escobar presented the updated Memorandum of Understanding between Orenda Education and Orenda Charter Schools. Liz Mealy made a motion to approve the memorandum as presented. The motion was seconded by Lesley Rousey and approved unanimously.

E. **Action** on Purchasing Cooperatives

Ms. Escobar presented the recommendations on the Purchasing Cooperatives. Liz Mealy made a motion to approve the Purchasing Cooperatives as presented. The motion was seconded by Travis Graves and approved unanimously.

F. Report on F.I.R.S.T. Rating from TEA

Ms. Escobar presented the F.I.R.S.T Rating Report from TEA

VI. Academic and Instruction Reports by Superintendent, Richard N. Rickey

A. Report on TEA Accountability Ratings & Appeal

Superintendent, Richard N. Rickey presented the report on TEA accountability ratings for the campuses and district and the schools appeal of one campus rating.

B. **Action** on SY 2011 – 12 Student Handbooks & Code of Conduct

C. **Action** on Acceptable Use Policy

Mr. Rickey presented the 2011-12 Student Handbooks & Code of Conduct and the Acceptable Use Policy. Travis Graves made a motion to accept the 2011-12 Student Handbooks & Code of Conduct and the Acceptable Use Policy as presented. The motion was seconded by Andrew Cottrill and approved unanimously.

D. **Action** on UIL Participation – Academic Eligibility Policy

E. **Action** on UIL Course List for No Pass, No Play Exemption

Mr. Rickey presented the recommended UIL Participation – Academic Eligibility Policy and UIL Course List for No Pass, No Play Exemption. Leslie Rousey made a motion to approve the policy and approved course list as presented. The motion was seconded by Andrew Cottrill and unanimously approved.

VII. Old Business

A. **Discussion and Possible Action** on Gateway College Prep School Building & Property

Mr. Rickey updated board on current status of Gateway College Prep School Building and property information.

B. *Discussion and Possible Action* on Qualified School Construction Bond Program

Mr. Rickey presented an update on the Qualified School Construction Bond Program

VIII. New Business

A. Election of Board Officers

The board unanimously approved the following appointments

Board President – Andrew Cottrill

Vice-President – Travis Graves

Secretary - Lesley Rousey

Member – Liz Mealy

Member – Herman Matthews

B. Board Member Finger Printing

Discussion took place on the criminal background check requirements as a required for the bond sale.

C. Annual Board Training - UIL

Mr. Rickey provided board training on UIL policies and contest rules.

IX. Adjournment

The meeting was adjourned at 6:50 p.m. The next meeting was scheduled for October 31, 2011 at 5:30 p.m.

Board Secretary