

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, July 8, 2013 at 6:30 PM
Held at: Gateway College Prep School
3360 Westinghouse Road
Georgetown, TX 78626**

Board Members in Attendance:

Andrew Cottrill, President
Travis Graves, Vice-President
Lesley Anne Rousey, Secretary
Liz Mealy, Member
Herman Matthews, Member
Mick Swope, Member

Administrative Attendees:

Richard N. Rickey, Superintendent/CEO
Carla Silber, Chief Operating Officer
Margina Escobar, Business Manager
Tommy Turner, Dir. of Community Relations & Development
Teresa Moreno, Director of Human Resources
Albert Rodriguez, Director of Technology

Invited Guests:

Ted Christensen, Government Capital Securities
Dan Roseveare, Oppenheimer
Brian Garcia, Oppenheimer

I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests

The meeting was called to order at 6:42 p.m., by President Andrew Cottrill by announcing the presence of a quorum, that the meeting had been duly called and notice of the meeting has been posted for the time and in manner required by law.

II. Hearing of Citizens Who Desire to Come Before the Board

III. Recognitions/Presentation

Richard N. Rickey, C.E.O., presented the Phase 2 construction plans for the Gateway Prep campus in Georgetown. A question and answer session with those in attendance followed.

IV. **Action** on Nominations for New Board Members and Officers

Board President Andrew Cottrill provided the nominating committee nominations for OCS board members and officers for a two year term as follows:

President: Andrew Cottrill

Vice-President: Travis Graves

Secretary/Treasurer: Lesley Rousey

Member: Liz Mealy

Member: Herman Matthews

Member: Mick Swope

Lesley Rousey made a motion to approve the nominations of members and officers as presented. The motion was seconded by Liz Mealy and passed unanimously.

V. **Action** on April 15, 2013 Board Meeting Minutes

Liz Mealy made a motion to approve the minutes of the April 15, 2013 meeting. The motion was seconded by Herman Matthews and passed unanimously.

VI. Financial Reports by the Business Manager

A. **Action** on OCS YTD Ending May 31, 2013 Financial Report

B. **Action** on OCS Cash & Investment Summary Report for YTD ending May 31, 2013

C. **Action** on OCS 2012-13 Budget Amendments

Margina Escobar, Business Manager, presented the Orenda Charter Schools' Year to Date Financial Reports and Budget Amendments. Board President Andrew Cottrill presented the Cash & Investment Summary Report. Travis Graves made a motion to accept the reports as presented. The motion was seconded by Lesley Rousey and passed unanimously.

D. Donations & Fund Raising Report for YTD ending May 31, 2013

Tommy Turner, Dir. of Community Relations & Development presented the Charitable Donations and Fund Raising Report

E. Discussion on OCS Wage & Salary Rates and Comparative Study with Other Districts

Teresa Moreno, Dir. of Human Relations, presented the OCS Wage & Salary Rates and Comparative Study with Other School Districts. Discussion followed.

F. **Action** on OCS 2013-14 Proposed Budget

Mr. Rickey presented the proposed OCS 2013-14 Budget. Liz Mealy made a motion to adopt the proposed budget as presented. The motion was seconded by Herman Matthews and passed unanimously.

VII. Academic and Instruction Reports

A. **Action** on International Baccalaureate & Single Gender Programs

Carla Silber, C.O.O., provided the background information and the administrations recommendations for the proposed actions. Herman Matthews made the motion to discontinue the pursuit of IB authorization and redirecting those resources into the Advanced Placement program and changes to the single gender program as presented. The motion was seconded by Travis Graves and passed unanimously.

B. **Action** on UIL No Pass No Play Approved Course List for Waivers

C. **Action** on Certain Other District Policy and Procedures (Acceptable Use, Accelerated Instruction, NSB, Student Handbook, Code of Conduct.

Carla Silber, C.O.O., provided the background information and the administrations recommendations for these proposed actions. Lesley Rousey made the motion to approve the revised UIL NPNP list and other policy and procedures as presented. The motion was seconded by Andrew Cottrill and passed unanimously.

D. Report on STAAR Results

Ms. Silber, presented a report on the STAAR results.

VIII. New Business

A. **Action** on Phase 2 Construction Financing and Plans at Gateway Prep Campus

B. **Action** on Bond Financing Reimbursement Resolution

Ted Christensen, Dan Roseveare and Brian Garcia presented the financial information requested by the board on the Phase 2 permanent construction at the Gateway Prep campus in Georgetown. Mr. Rickey presented the financial pro-forma through 2020 that would be presented to Standard & Poor and financial investors should the board decide to move forward with Phase 2 construction and financing. Discussion followed. Following discussion Lesley Rousey made the motion to authorize Mr. Rickey to begin pursuit of Phase 2 construction bond financing, to implement the Phase 2 construction plan as presented during this summer of 2013, and to adopt the "Bond Financing Reimbursement Resolution" as presented. The motion was seconded by Travis Graves and passed unanimously.

C. **Action** on Superintendent Evaluation & Contract

The board took action on the Superintendent's performance evaluation and contract.

- IX. Adjournment
The meeting adjourned at 8:45 pm.

Board Secretary

NEXT MEETING October 14, 2013 6:30 PM