

**Orenda Charter Schools  
Board of Directors  
Meeting Agenda  
Monday, January 9, 2012 at 5:30 PM  
2951 Williams Drive  
Georgetown, TX 78628**

Board Members in Attendance: Andrew Cottrill, President  
Travis Graves, Vice-President  
Lesley Anne Rousey, Secretary  
Liz Mealy, Member

Board Member Absent Herman Matthews, Member

Administrative Attendees: Richard N. Rickey, Chief Executive Officer  
Carla Silber, Chief Operating Officer  
Margina Escobar, Business Office Manager  
Tommy Turner, Director of Community Relations/Development  
Kimberly Martin, Executive Assistant

I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests

The meeting was called to order at 5:45 p.m., by President Andrew Cottrill by announcing the presence of a quorum, that the meeting had been duly called and notice of the meeting has been posted for time and in the manner required by law.

II. Hearing of Citizens Who Desire to Come Before the Board

No citizens asked to speak before the Board.

III. Recognitions/Presentations

No recognitions or presentations

IV. **Action** on October 17, 2011 Board Meeting Minutes

Travis Graves made a motion to approve the minutes of the October 17, 2011 meeting. The motion was seconded by Lesley Rousey and approved unanimously.

V. Financial Reports by the Business Manager, Margina Escobar

A. **Action** on OCS YE August 31, 2011 Annual Financial Report

Representatives with Belt Harris Pechacek, LLLP presented the Annual Financial Report for the Year Ending August 31, 2011.

- B. **Action** on OCS YTD Ending November 30, 2011 Financial Reports
- B. **Action** on OCS 2011-12 Budget Amendments

Business Office Manager, Margina Escobar presented the Orenda Charter Schools' Year End Financial Reports Ending November 30, 2011 and the Orenda Charter Schools' 2011-12 Budget Amendments. Lesley Rousey made a motion to approve the Annual Financial Report, YTD Ending November 30, 2011 Financial Report and the Budget Amendments. Travis Graves seconded the motion and the board approved unanimously.

#### VI. Academic and Instruction Reports by Chief Operating Officer, Carla Silber

- A. Report on AEIS Report

C.O.O., Carla Silber presented the AEIS Report to the Board.

- B. **Action** on Superintendent Designee
- C. **Action** on 2012-13 Calendars
- D. **Action** on EOC Policy
- E. **Action** on Gateway Tech Student Handbook and Code of Conduct
- F. **Action** on IDEA SSA w. ESC 12

C.E. O., Richard N. Rickey requested that Ms. Silber be approved as "Superintendent Designee". Ms. Silber presented the 2012-13 Calendars, EOC Policy, Gateway Tech Student Handbook and Code of Conduct and the IDEA SSA w ESC 12 recommendation. Liz Mealy made a motion to accept the Superintendent Designee, 2012-2013 Calendars, EOC Policy, Gateway Tech Student Handbook and Code of Conduct and recommendation to withdraw from IDEA SSA w ESC 12 as presented. The motion was seconded by Andrew Cotrill and approved unanimously.

#### VII. New Business

- A. **Action** on Charter Amendment Board Resolution

Mr. Rickey presented the Charter Amendment Board Resolution to the Board. Travis Graves made a motion to approve the Charter Amendment Board Resolution as presented and Andrew Cotrill seconded the motion. The motion was approved by the Board unanimously.

#### VIII. New Business

- A. Update on Gateway College Prep School Construction

Mr. Rickey updated board on current status of Gateway College Prep School construction.

IX. Board Training: “Construction Bond Covenants and Disclosures”

Mr. Rickey provided training and gave reading assignments to the board on “Construction Bond Covenants and Disclosures”

X. Adjournment

The meeting was adjourned at 6:35 p.m. The next meeting was scheduled for April 2, 2012 at 5:30 p.m.

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Board Secretary