

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, August 16, 2010 at 5:30PM
2915 Williams Drive
Georgetown, TX 78628**

Board Members in Attendance: Andrew Cottrill, President
Travis Graves, Vice-President
Lesley Rousey, Secretary
Liz Mealy, Member
Herman Matthews, Member

Administrative Attendees: Richard N. Rickey, Superintendent
Linda Kelly, Asst. Superintendent/Dir. Of School Operations
Margina Escobar, Business Office Manager
Tommy Turner, Director Community Relations/Development

Invited Guests: Ted Christensen, Government Capital Securities Corp.
Dan Roseveare, Piper Jaffrey & Co.
Brian Garcia, Piper Jaffrey & Co.
Don Howard, Construction Procurement Consultant

I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests

The meeting was called to order at 5:30 p.m., by President Andrew Cottrill by announcing the presence of a quorum, that the meeting had been duly called and notice of the meeting has been posted for time and in the manner required by law.

II. Hearing of Citizens Who Desire to Come Before the Board

No citizens asked to speak before the Board.

III. Recognitions/Presentations

IV. **Action** on May 24, 2010 Board Meeting Minutes

Lesley Rousey made a motion to approve the minutes of the May 24, 2010 meeting. The motion was seconded by Andrew Cottrill and approved unanimously.

V. Financial Reports by the Business Office Manager, Margina Escobar.

A. **Action** on OCS YTD Ending July 31, 2010 Financial Report

Business Office Manager Margina Escobar presented the Orenda Charter Schools' Financial Report as of July 31, 2010.

B. **Action** on OCS 2009-10 Budget Amendments

Business Office Manager Margina Escobar presented the 2009-10 Budget Amendments.

C. **Action** on OCS 2010-11 Budget

Business Office Manager Margina Escobar presented the 2010-11 Budget

Herman Matthews made a motion to approve the OCS Financial Report, the OCS 2009-10 Budget Amendments and the 2010-11 Budget as presented. The motion was seconded by Travis Graves and approved unanimously.

D. **Action** of Food Service Contract

Business Office Manager Margina Escobar presented the Food Service Contract.

E. **Action** on Purchasing Coop Resolution

Business Office Manager Margina Escobar presented the Purchasing Coop Resolution

Liz Mealy made a motion to approve the Food Service Contract and approve the Purchasing Coop Resolution. The motion was seconded by Lesley Rousey and approved unanimously.

F. **Action** on Memorandum of Understanding with Orenda Education.

Business Office Manager Margina Escobar presented the Memorandum of Understanding with Orenda Education.

Lesley Rousey made a motion to approve the Memorandum of Understanding. The motion was seconded by Andrew Cottrill and approved unanimously.

G. **FIRST** rating report

Margina Escobar presented the F.I.R.S.T. rating report to the members.

VI. Academic and Instruction Reports by Assistant Superintendent/Director of School Operations, Linda Kelly

A. District School year 2009-10 Performance Indicators/TAKS Results

Linda Kelly presented results for 2009-10 Indicators/TAKS Results

B. Update of TEA RF Tracker Corrective Action Plan

Ms. Kelly updated the board on the TEA RF Corrective Action Plan

C. **Action** on Handbooks (Odyssey, Attendance, Parent/Student, Principal, Staff, Special Education) and Student Code of Conduct

Ms. Kelly reviewed the Handbooks and Student Code of Conduct with board members. Liz Mealy made a motion to accept the Handbooks and Student Code of Conduct as presented. The motion was seconded by Andrew Cottrill and approved unanimously.

VII. A. **Action** on Gateway College Prep School Building & Property

Ted Christensen, with Government Capital Securities Corp., Dan Roseveare, Piper Jaffrey & Co., and Brian Garcia, Piper Jaffrey & Co. presented information on Qualified School Construction Bonds. Don Howard presented information on construction procurement by public schools. Travis Graves made a motion to adopt a board resolution concerning construction procurement. The motion was seconded by Andrew Cottrill and approved unanimously.

B. **Action** on Superintendent Evaluation

The board presented the Superintendent with his evaluation.

C. Board & Leadership Annual Appraisals

Mr. Rickey presented the Board & Leadership Annual Appraisal results from the on-line survey. Discussion followed on board orientation and training needs.

VIII. Superintendent's Report

A. Update on Charter Expansion Amendment

Superintendent Richard N. Rickey updated the board on the charter expansion amendment request submitted to the Commissioner last December.

B. Update on existing residential school campuses

Mr. Rickey updated the board on the existing residential school campuses and announced to the retirement of Dr. Susan Perez, Director of Residential Schools.

C. Update on Gateway Tech High School and Gateway College Prep School campuses

Mr. Rickey updated the board on the Gateway Tech High School and Gateway College Prep School campuses.

IX. New Business

A. **Action** and Board Resolution on Gateway HS name change

Liz Mealy made a motion to officially request from the TEA the name change from Gateway High School to Gateway Tech High School. The motion was seconded by Herman Matthews and approved unanimously.

B. Grant opportunities

Mr. Rickey presented grant opportunities to the board.

X. Adjournment

The meeting was adjourned at 7:35 p.m. The next meeting was scheduled for November 8, 2010 at 5:30 p.m.

Board Secretary